

Jerry Fay Wilhelm Center for the Performing Arts Rental Agreement

Activities conducted in the Jerry Fay Wilhelm Center for the Performing Arts must meet the policies and regulations of the Bastrop Independent School District (BISD) Board of Trustees, as well as state and local laws. Sponsors (Requestors) of organizations who request use of this facility are responsible for reading all rules and guidelines for Facility Usage and communicating them to their organizations, staff, volunteers, performers, students, parents, other participants, and audience members as appropriate. Sponsors (Requestors) **must initial** at each area as indicated, and **SIGN** where designated throughout this form and then return original copies of the agreement, along with any and all relevant documents, to the Jerry Fay Wilhelm Performing Arts Center located at 1401 Cedar Street, Bastrop, Texas 78602. Note: Please retain a copy for your records. This Facility Rental Agreement must be on file with the Office of the Performing Art Center prior to use of any facility. If any changes occur, the Performing Art Center is to be notified immediately at (512) 772-7800.

Organization & Billing Information:

Organization: _____

Event Name: _____

Sponsors (Requestors): _____

Billing Address: _____ City, State, Zip: _____

Phone #: _____ E-mail Address: _____

Cell Phone #: _____ Fax #: _____

BISD Organization YES / NO

Non-School Organization YES / NO

Rental Information:

Activity: _____ Expected Attendance: _____

<p>REHEARSAL DATE (S): _____ (list additional dates on back if necessary)</p>	<p>PERFORMANCE / USE DATE (S): _____ (list additional dates on back if necessary)</p>
<p>FACILITY UNLOCK TIME: _____</p>	<p>FACILITY UNLOCK TIME: _____</p>
<p>REHEARSAL BEGIN TIME: _____</p>	<p>PERFORMANCE / USE BEGIN TIME: _____</p>
<p>REHEARSAL END TIME: _____</p>	<p>PERFORMANCE / USE END TIME: _____</p>
<p>FACILITY LOCK DOWN TIME: _____</p>	<p>FACILITY LOCK DOWN TIME: _____</p>