

Minutes of Workshop Meeting

The Board of Trustees Bastrop Independent School District

A Workshop meeting of the Board of Trustees of Bastrop Independent School District was held Tuesday, May 6, 2014, beginning at 5:30 PM in the Bastrop ISD Service Center, 906 Farm Street, Bastrop, Texas 78602.

MEMBERS PRESENT:

James Allen, President
Ashley Mutschink
Glenn Peterson
Matthew Mix

MEMBERS ABSENT:

David Long, Secretary
John Eaton, Vice-President
Mark Martyn

ALSO PRESENT:

Steve Murray, Superintendent
Barry Edwards, Deputy Superintendent for Administrative Services
Janie Pollard, Asst. Superintendent for C&I
Sandra Callahan, Chief Financial Officer
Henry Gideon, Chief Operations Officer
Donald Williams, Ex. Dir. Of Communications/Comm. Svcs.
Mark Willoughby, District Athletic Coordinator
Les Hudson, Director of CTE
Michele Martella, Director of Special Education
John Korb, Director of IT Services
Camille Smith, Director of Assessment & Student Support
Allison Lentz, Elementary Math/Science Specialist
Celina Estrada-Thomas, Bastrop High School Principal
Adelaida Olivares, Cedar Creek High School Principal
Martin Conrardy, Genesis High School Principal
Patricia Alford, Gateway Principal
Bridgette Cornelius, Bluebonnet Elementary Principal
Melinda Soliz, Cedar Creek Elementary Principal
Delores Moore, Emile Elementary Principal
Reba King, Mina Elementary Principal
Sara Guerra, Lost Pines Elementary Principal
LaShun Gaines, Red Rock Elementary Principal
Jim Hallamek, Cedar Creek Middle School Principal
Sami Kinsey, Bastrop Middle School Principal
Shawn Adams, Cedar Creek Intermediate Principal
Cynthia Sneed, Bastrop Intermediate Principal
Nancy Barrientos, Adm. Asst. to Superintendent
Billy Moore
Molly McClure
Wes Gardner

1. Meeting Called to Order

President Allen called the meeting to order at 5:30 p.m. A quorum of board members was present. The meeting was duly called and notice of this meeting was posted in accordance with the Texas Open Meetings Act.

2. Budget Workshop

CFO Sandra Callahan presented proposed budget information for the 2014-2015 fiscal year. Mrs. Callahan reported that the district would receive certified values in July and the tax rate would be adopted in September. Mrs. Callahan reviewed the budget needs assessment and timeline. She reviewed the budget instructional focus: year 3 of Instructional Specialists Initiative; creation of the Colorado River Collegiate Academy; House Bill 5 compliance; Bilingual Education (due to the tremendous growth of the programs in the last 5 years); and Special Education. Mrs. Callahan then reviewed the staffing considerations for the budget which includes additional Assistant Principals at the Intermediate campuses, tutorial costs (due to loss in grant funding), elementary / ECHS campus clerks, partners in Education Coordinator (due to loss in grant funding, stipend adjustments, Maintenance/Technology staff, LVN for high schools, 9 teaching positions for growth, and teaching assistants.

Mrs. Callahan reported that administration is proposing teacher pay increases of 3% of salary, support and auxiliary staff pay increases of 6% of midpoint, and administration pay increases of 1.5% of midpoint. The board will be asked to approve the compensation package for 2014-15 later this evening. Other budget considerations include portable classrooms (lease purchase), vehicles, transportation CPI increase and graphing calculators for 8th graders (required by the legislature).

Mrs. Callahan reviewed Decision Package considerations for 2014-2015 which totals \$1,182,600. The decision package includes technology, safety and security year 2, Gateway/Transportation sewage system year 2, maintenance projects (one time costs), and Instructional Material Allotment Supplement. She explained that there is a possibility that the district may not have to dip into the fund balance for last year's decision package as requested last year due to conservative revenue estimates which would reduce the amount of fund balances needed as is the case for the current budget year.

Mrs. Callahan reported that the proposed budget is based on an estimated enrollment of 9,810 and an average daily attendance of 8,959. She stated that the district hopes to be able to drop the debt service tax rate by a penny or two. Mrs. Callahan reviewed 2013-14 estimated fund balance and the 2014-15 proposed fund balance. Mr. Murray suggested that the board considering looking at the policy goal for the district's fund balance. He stated that most districts have 60-90 days of operating expenses in their fund balance.

Mr. Gideon spoke to the board on some changes/upgrades that will be made by Chartwells this summer in the cafeterias in the high schools and middle schools.

President Allen thanked district administration and principals for their hard work

<p>3.</p>	<p>Consider Approval of 2014-2015 BISD Compensation Package Ashley Mutschink moved and Matthew Mix seconded to approve the 2014-2015 BISD Compensation Package as presented. President Allen asked for comments or questions. There being none, President Allen called for a vote.</p> <p><u>MOTION CARRIED UNANIMOUSLY</u></p> <p>President Allen commended the administration for bringing the compensation package to the Board for consideration prior to the adoption of the budget.</p>
<p>4.</p>	<p>Consider Approval of Resolution to Sell Real Property (Approximately 2.101 acres in Cedar Creek, Texas adjacent to Cedar Creek Elementary) and Authorize by Execution and Deed and Contract of Sale to the District by the President of the Board of Trustees Henry Gideon reported that the Board approved a resolution in March authorizing the district to initiate the proceedings for a sale of the approximately 2.101 acres in Cedar Creek, Texas adjacent to Cedar Creek Elementary. He asked the Board to consider approving a Resolution this evening that would complete the proceedings of the sale and authorizes the Board President to participate in the closing of the property.</p> <p>Ashley Mutschink moved and Glenn Peterson seconded to approve the Authorization Resolution to Sell Real Property (approximately 2.101 acres in Cedar Creek, Texas adjacent to Cedar Creek Elementary) and authorize by execution and deed and contract of sale to the District by the President of the Board of Trustees. President Allen asked for comments or questions. There being none, President Allen called for a vote.</p> <p style="text-align: right;"><u>MOTION CARRIED UNANIMOUSLY</u></p> <p>President Allen introduced and congratulated the two new incoming board members, Molly McClure and Billy Moore, who ran unopposed for the two vacant board member seats. He added that Mrs. McClure and Mr. Moore would be sworn in at the May 20th board meeting, which will be held in the Mina cafeteria.</p>
<p>5.</p>	<p>Adjournment There being no further business, the meeting was adjourned at 6:10 p.m.</p> <p>_____</p> <p>Secretary</p> <p style="text-align: right;">_____</p> <p style="text-align: right;">President</p>

