

# Minutes of Regular Meeting

## The Board of Trustees Bastrop Independent School District

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A Regular meeting of the Board of Trustees of Bastrop Independent School District was held Tuesday, May 19, 2015, beginning at 5:30 PM in the Bastrop ISD Service Center, 906 Farm Street, Bastrop, Texas 78602.

### MEMBERS PRESENT:

James Allen, President  
Ashley Mutschink, Vice-President  
Molly McClure, Secretary  
Matthew Mix  
Kellye Seekatz  
Billy Moore  
Glenn Peterson

### MEMBERS ABSENT:

None

### ALSO PRESENT:

Anika Davis  
Brooke Townsend  
Melissa Davis  
Naomi Ruhe  
Morgan Davis  
Patricia Rodriguez  
Hannah Thompson  
Tristan Hendrix  
Zane Koi  
Steve Adcock  
Kirsti Miranda  
Diana Isabel  
Carolyn Moore-Green  
Greg Maxwell

### OTHERS PRESENT:

Steve Murray, Superintendent  
Barry Edwards, Deputy Superintendent for Administrative Services  
Janie Pollard, Asst. Superintendent for C&I  
Sandra Callahan, Chief Financial Officer  
Emily Parks, Executive Director of Communications  
Patricia Melgar-Cook, Director of Bilingual / ESL  
Tessie Young, Director of Compliance & Grants  
Camille Smith, Director of Assessment & Student Support  
Kathy Cawthron, Director of Elementary Instruction  
Mark Willoughby, District Athletic Coordinator  
John Korb, Director of IT Services  
Les Hudson, Director of Career & Technology  
Sarah Brightwell, Director of Community Services  
Celina Estrada-Thomas, Director of Human Resources  
Adelaida Olivares, Cedar Creek High School Principal  
Shawn Adams, Cedar Creek Intermediate Principal  
Sara Guerra, Lost Pines Elementary Principal  
Melinda Gardner, Lost Pines Elementary Asst. Principal  
Jason Hewitt, Bastrop High School Principal  
Liz Wysocki, Bastrop High School Associate Principal  
Sami Kinsey, Bastrop Middle School Principal  
Nancy Barrientos, Adm. Asst. to Superintendent  
Sara Guerra, Lost Pines Elementary Principal  
Celena Hendrix  
Mark Willoughby, District Athletic Coordinator  
Cindy & Lauren Lopez

## **1. Opening, Pledge, Prayer, Oath of Office, Reorganization of Board, Recognitions and Open Forum**

### **A. Meeting Called to Order**

President Allen called the meeting to order at 5:30 p.m. A quorum of board members was present. The meeting was duly called and notice of this meeting was posted in accordance with the Texas Open Meetings Act.

**B. Pledge of Allegiance**

The Board of Trustees led the Pledge of Allegiance.

**C. Pledge of Allegiance to the Texas Flag**

The Board of Trustees led the Pledge of Allegiance to the Texas Flag.

**D. Opening Prayer**

Pastor Bob Long offered the opening prayer.

**E. Administration of Oath of Office for New Board Members**

Bastrop County Judge Paul Pape administered the Oath of Office to new board members James Allen and Kellye Seekatz.

**F. Reorganization of Board**

President Allen opened the floor for nominations for the office of Board President. Glenn Peterson nominated James Allen for Board President. Billy Moore seconded the nomination. President Allen called for other nominations. There were no other nominations. President Allen called for a vote. James Allen was elected Board President.

MOTION CARRIED UNANIMOUSLY

President Allen called for nominations for the office of Board Vice-President. Matthew Mix nominated Ashley Mutschink for Board Vice-President. Glenn Peterson seconded the nomination. President Allen called for other nominations. There being no other nominations, President Allen called for a vote. Ashley Mutschink was elected Board Vice-President.

MOTION CARRIED UNANIMOUSLY

President Allen called for nominations for the office of Board Secretary. Billy Moore nominated Molly McClure for Board Secretary. Glenn Peterson seconded the nomination. President Allen called for other nominations. There being no other nominations, President Allen called for a vote. Molly McClure was elected Board Secretary.

MOTION CARRIED UNANIMOUSLY

**G. Student Speaker for the Character Education Trait for May – Integrity**

Tresalyn Roberts, a 5<sup>th</sup> grader at Cedar Creek Intermediate School spoke to the board on Integrity. Tresalyn loves shopping, playing basketball, going to church, and spending time with her family and friends. She loves going to PE and playing. Tresalyn's parents are Kristi and Jose Miranda.

**H. Introduction of Representatives from the Superintendent's Student Advisory Council**

Superintendent Murray introduced SSAC representatives Destiny Higgins and Robert Stastulli (seniors at Bastrop High School) and Hannah Thompson (sophomore at Cedar Creek High School) and Cat Serna (junior at Cedar Creek

High School).

**I. Recognition of Bastrop ISD Administrators (Sami Kinsey & Tessie Young)**

Mr. Murray congratulated Bastrop Middle School Principal Sami Kinsey on her retirement. Ms. Kinsey was selected as the Region 13 Middle School Principal of the Year. Mr. Murray introduced and congratulated Tessie Young on her retirement and thanked her for her many years of service to Bastrop ISD.

**J. Recognition of Cedar Creek High School and Bastrop High School Baseball Teams**

BISD Athletic Coordinator Mark Willoughby introduced members of the Cedar Creek High School and Bastrop High School Baseball Teams and their coaches. The CCCHS Baseball team was District 26-5A Runner Up and Bi-district Qualifier. The BHS team was a Bi-District Qualifier. Mr. Willoughby congratulated the teams on a great season.

**K. Recognition of Cedar Creek High School and Bastrop High School Softball Teams**

BISD Athletic Coordinator Mark Willoughby introduced members of the Cedar Creek High School and Bastrop High School Softball Teams and their coaches. The BHS softball team was a Bi-District qualifier and the CCHS team was the District 26-5A Champions, Bi-District Champions, Area Champions and Regional Quarter Finalists. Mr. Willoughby congratulated the teams on a great season.

**L. Recognition of Bastrop High School and Cedar Creek High School Track Teams**

BISD Athletic Coordinator Mark Willoughby introduced members of the Cedar Creek High School and Bastrop High School Track Teams and their coaches. The CCHS track team had 2 regional qualifiers, while the BHS team was District 26-5A Champions in the boys and girls divisions, they had several area meet qualifiers, 16 regional qualifiers, and UIL State Meet Qualifiers. Mr. Willoughby congratulated the students on a great season.

**M. Recognition of Bastrop High School Tennis Team**

BISD Athletic Coordinator Mark Willoughby introduced members of the Bastrop High School Tennis Team and their coaches. The BHS tennis team took 1<sup>st</sup> place in Girls Doubles competition for District 26-5A and 2<sup>nd</sup> place in Girls Singles competition for District 26-5A. Mr. Willoughby congratulated the team on a great season.

**N. Presentation by Bastrop High School Robotics Team**

BHS Robotics teacher Jean Shaffer

**O. Open Forum**

There were no requests to speak in open forum.

**2. Superintendent's Report and Board Discussion**

**A. Curriculum Report**

**1. Proclamation 2015 Instructional Materials**

Information was provided to the Board. Destiny asked about upgrades to

calculators that students are able to check out.

## **2. Senate Bill 149**

### **Presenter: Nancy Roll**

Information was provided to the Board. Nancy Roll explained that Senate Bill 149, which will establish individual Graduation Committees and processes that will enable high school 11<sup>th</sup> and 12<sup>th</sup> grade students who have yet to pass one or two EOC STAAR assessments an opportunity to demonstrate course mastery and be eligible to graduate with a high school diploma was signed by the Governor. Ms. Roll reported that 18 BISD students will be participating in IGC meetings and therefore be able to graduate.

## **B. Financial Report**

Information was provided to the Board. There was no discussion.

### **1. Budget Update**

CFO Sandra Callahan provided an update on the preliminary 2015-2016 budget. She reported that she does not have a proposed budget yet due to the legislative session, however she will have more information once the session is over on June 1<sup>st</sup>. Mrs. Callahan stated that the preliminary budget is based on estimated enrollment of 10,297 and an average daily attendance estimated at 9,375 for funding purposes. She reported a fairly large property value increase this year. Ms. Callahan reviewed priority goals for 2015-2016 and reported that the total budget requests for 2015-2016 is \$4,189,103. Mrs. Callahan will continue to monitor legislative action and will bring more information in June.

## **C. Personnel Report**

Information was provided to the Board. There was no discussion.

## **D. Communications / Community Services Report**

### **1. Introduction of New Executive Director of Communications**

Superintendent Murray introduced Emily Parks, the districts' new Executive Director of Communications.

## **3. Consent Agenda**

### **A. Consider Approval of Minutes of April 16 and 21, 2015**

### **B. Consider Award of Bids**

#### **1. Portable Building Relocation #2014-05 Renewal**

### **C. Consider Approval of IMA Expense Report**

### **D. Consider Approval of District Investment Report**

### **E. Consider Approval of General Fund and Debt Service Budget Amendments**

### **F. Consider Approval of Purchases over \$25,000**

President Allen asked if any Board member wanted to pull any of the consent agenda items for discussion. There being none, President Allen asked for a motion. Molly McClure moved and Matthew Mix seconded to approve the consent agenda items as follows: the minutes of April 16 and 21, 2015; the

renewal of the contract for Portable Building Relocation Services to Larry Jollisant, Inc. for a period of one year; the April 2015 IMA Expense Report; the April 2015 District Investment Report; the general fund and debt service budget amendments and the purchase from National Math and Science Initiative for professional development in the amount of \$29,725.00.

#### **4. Action Items**

##### **A. Consider Approval of Assessment and Accountability Resolution**

Superintendent Murray asked the Board to consider approving a resolution asking the Legislature to ensure a deliberate process to safeguard the integrity of the curriculum and students' educational experience by allowing locally controlled alternative assessment instruments in lieu of the STAAR assessments.

Ashley Mutschink moved and Billy Moore seconded to approve the Assessment and Accountability Resolution as presented. President Allen asked for comments or questions. There being none, President Allen called for a vote.

MOTION CARRIED UNANIMOUSLY

##### **B. Consider Authorizing Administration to Issue Contracts for 12 Additional Teaching Positions for Growth for 2015-2016**

Barry Edwards stated that in advance of the new school year, administration is requesting twelve additional teaching units in anticipation of increased enrollment and/or class sizes. He added that if approved, the positions would only be utilized once balancing class loads across the district has occurred and additional teachers are needed. Mr. Edwards stated that these positions are included in the general fund budget.

Glenn Peterson moved and Matthew Mix seconded to authorize administration to issue contracts for 12 additional teaching positions for growth for 2015-2016. President Allen asked for comments or questions. There being none, President Allen called for a vote.

MOTION CARRIED UNANIMOUSLY

##### **C. Consider Approval of Safety and Security Law Enforcement Initiative and Budget Consideration**

Barry Edwards reported that safety and security are at the top of the list of district priorities and the administration is proposing the creation of a Bastrop ISD Police Department that would include one police chief and two peace officers. Mr. Edwards stated that the police department would be a partnership between law enforcement in the City of Bastrop and Bastrop County. As part of the district reorganization, the Police Chief will also serve in the role of the Chief Operations Officer. Mr. Edwards stated that the Chief of Police position will require a Master's Degree in law enforcement and operations experience. Mr. Edwards

reviewed the planning process and timeline, which included an overview of the steps necessary in establishing a school district police force in accordance with Texas Education Code and other state laws for the 2015-2016 school year.

Mr. Mutschink stated that the school district has maintained a great relationship and service from the Bastrop Police Department and Bastrop County Sheriff's Office and he anticipates a great partnership with the addition of the Bastrop ISD Police Department.

Glenn Peterson moved and Matthew Mix seconded to approve the safety and security law enforcement initiative and budget consideration as presented. President Allen asked for comments or questions. There being none, President Allen called for a vote.

MOTION CARRIED UNANIMOUSLY

**D. Consider Approval of Bank Depository Bid**

Sandra Callahan reported that nine banks within the districts' boundaries were invited to submit a bid for Bank Depository Services and three bids were received.

Matthew Mix moved and Molly McClure seconded to award the contract for Bank Depository Services to First National Bank of Bastrop. President Allen asked for comments or questions. There being none, President Allen called for a vote. Ashley Mutschink abstained.

MOTION CARRIED 6 FOR- 0 AGAINST - 1 ABSTAINED

**E. Consider Approval of Interlocal Cooperative Purchasing Agreement with the County of Bastrop for Vehicle Fuel Services**

**Presenter: Sandra Callahan**

Sandra Callahan reported that County vehicles would be utilized for fire mitigation with funds Bastrop County received through FEMA grants for the purpose of reducing hazardous wildfire fuel loadings and the program would begin in June. She asked the Board to consider approving an Interlocal Cooperative Purchasing Agreement for Vehicle Fuel Services, adding that wildfire fuel reduction would be performed by Bastrop County at no charge to Bastrop ISD.

Glenn Peterson moved and Matthew Mix seconded to approve the Interlocal Cooperative Purchasing Agreement with the County of Bastrop for Vehicle Fuel Services as presented. President Allen asked for comments or questions. There being none, President Allen called for a vote. Ashley Mutschink abstained.

MOTION CARRIED 6 FOR- 0 AGAINST - 1 ABSTAINED

**5. Information Items**

**A. District Wide Calendar**

Information was provided to the Board. There was no discussion.

**B. Enrollment**

Information was provided to the Board. There was no discussion.

**C. TASB Policy CKE (LOCAL)**

Information was provided to the Board. There was no discussion.

**D. TASB Policy Update 102**

Information was provided to the Board. There was no discussion.

**E. TASB Board of Directors Nomination and Endorsement Information**

Information was provided to the Board. There was no discussion.

**6. Adjournment**

There being no further business, Ashley Mutschink moved and Billy Moore seconded to adjourn the meeting at 7:02 p.m.

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Board Secretary

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Board President