

# Minutes of Regular Meeting

## The Board of Trustees Bastrop Independent School District

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A Regular meeting of the Board of Trustees of Bastrop Independent School District was held Tuesday, November 15, 2016, beginning at 5:00 PM in the MINA ELEMENTARY SCHOOL, 1203 Hill Street, Bastrop, Texas 78602.

### MEMBERS PRESENT:

James Allen, President  
Ashley Mutschink, Vice-President  
Molly McClure, Secretary  
Billy Moore  
Kellye Seekatz  
Matthew Mix  
Glenn Peterson

### MEMBERS ABSENT:

None

### ALSO PRESENT:

David Enriquez  
Alli Taylor  
Diego Diaz-Velasco  
Alyssa Woodley

### OTHERS PRESENT:

Steve Murray, Superintendent  
Barry Edwards, Deputy Superintendent for Administrative Services  
Sandra Callahan, Chief Financial Officer  
Jeffrey Yarbrough, Chief of Police/Director of Operations  
Dr. Kristi Lee, Executive Director of Communications/Comm. Svcs.  
Penne' Liefer, Chief Academic Officer (Elementary)  
Dr. Jason Hewitt, Chief Academic Officer (Secondary)  
Terrell King, Executive Director of Human Resources  
Les Hudson, Director of CTE  
Jackie Waneck, Director of Special Education Services  
Randy Sharp, Technology Coordinator  
Emily Bain, Digital Learning Coordinator  
Patricia Melgar-Cook, Director of Bilingual / ESL  
Dr. Jennifer Hranitzky, Emile Elementary Principal  
Reba King, Mina Elementary Principal  
Brad Brown, Bastrop High School Principal  
Bridgette Cornelius, Cedar Creek High School Principal  
Martin Conrardy, CRCA / Genesis High School Principal  
Nancy Barrientos, Adm. Assistant to Superintendent

## **1. Opening, Pledges, Prayer, Recognitions & Open Forum**

### **A. Meeting Called to Order**

President Allen called the meeting to order at 5:00 p.m. A quorum of board members was present. The meeting was duly called and notice of this meeting was posted in accordance with the Texas Open Meetings Act.

### **B. Closed Session**

#### **1. Attorney Consultation (551.071)**

##### **Real Property (551.072)**

##### **a. Pine Forest Unit 6**

The Board of Trustees convened in closed session at 5:01 p.m. on Tuesday, November 15, 2016.

### **C. Action Resulting from Closed Session**

The Board reconvened in open session at 5:30 p.m. There was no action resulting from closed session.

**D. Pledge of Allegiance**

The Board of Trustees led the Pledge of Allegiance.

**E. Pledge of Allegiance to the Texas Flag**

The Board of Trustees led the Pledge of Allegiance to the Texas Flag.

**F. Opening Prayer**

Glenn Peterson offered the opening prayer.

**G. Student Speaker on Character Education Trait for November – Compassion**

Cynthia Smith, a 4<sup>th</sup> grader at Emile, spoke on Compassion. Cynthia is actively involved in the Art Club and the school musical. She enjoys reading, performing and helping others. Cynthia's parents are Nancy Cooper and Joe Smith.

**H. Introduction of Representatives from BHS and CCHS Superintendent's Student Advisory Council (SSAC)**

Superintendent Murray introduced representatives from the Superintendent's Student Advisory Council – David Enriquez and Alli Taylor, both Juniors at Bastrop High School, Diego Diaz-Velasco, a Senior at Cedar Creek High School, and Alyssa Woodley, a Sophomore at Cedar Creek High School. Mr. Murray thanked the students for attending the meeting.

**I. Special Recognitions**

**1. BISD Spotlight - Cedar Creek Middle School**

This item was postponed.

**2. Recognition of Bastrop High School and Cedar Creek High School Audio Visual Production Students**

Executive Director of Communications and Community Services Dr. Kristi Lee introduced BHS and CCHS Audio Visual Production Students and thanked them for assisting her department with several projects this year.

**3. Recognition of CCHS Student Council**

Cedar Creek High School Student Council Officers from BHS and CCHS presented information on the Texas Association of Student Councils Annual Conference. CCHS will be hosting the convention, and BHS, Canyon HS, Hays HS, New Braunfels HS and Lehman HS will be cooperating with CCHS in co-hosting the conference.

**4. Recognition of Fine Arts Students**

Director of Fine Arts Chico Portillo recognized the district Fine Arts students. Mr. Portillo reported a great marching band season.

**5. Recognition of Cedar Creek High School Volleyball Team**

Athletic Director Bob Jones recognized members of the Cedar Creek High School Volleyball Team and their coaches and congratulated them on an outstanding season.

**6. Entertainment by Mina Elementary 4th Grade Students**

Mina Elementary Principal Reba King introduced 4<sup>th</sup> grade students who entertained the Board with songs from their Veteran's Day Program.

## **J. Open Forum**

There were no requests to speak in open forum.

## **2. Public Hearing on 2015-2016 School Financial Integrity Rating System of Texas (FIRST) Rating**

CFO Sandra Callahan opened the Public Hearing on the 2015-2016 School Financial Integrity Rating System of Texas (FIRST) Rating at 6:20 p.m. Mrs. Callahan reported that the district earned a Superior Rating. She added that this is the 14<sup>th</sup> year of FIRST ratings. Mrs. Callahan reported that the rating is based on 15 indicators. Mrs. Callahan reviewed the indicators and stated that this information would be posted on the districts' website. Mrs. Callahan asked for comments or questions. There being none, the Public Hearing was closed at 6:30 p.m.

## **3. Superintendent's Report and Board Discussion**

### **A. Curriculum Report**

#### **1. Technology Update**

Technology Coordinator Randy Sharp and Digital Learning Coordinator Emily Bain presented a Technology Update. Mr. Sharp and Mrs. Bain reviewed the organization of the technology department and explained that this new model helps foster better collaboration and communication between the Technology and the Digital Learning Departments. They reported that they implemented a Technology Helpdesk to provide on demand technology support. Mr. Sharp and Mrs. Bain reported that the department reduced the average ticket completion time by one week from 2015 to 2016. They reviewed innovative initiatives and reported that a Technology Visioning Day was held in September to begin the district unified vision for technology.

### **B. Financial Report**

#### **1. Report from Belt, Harris, Pechacek, LLLP 2015-2016 Audit**

Nathan Krupke from Belt, Harris, Pechacek, LLLP presented results from the districts' 2015-2016 audit. Mr. Krupke reported a great, clean audit. Mr. Krupke commended Mrs. Callahan and her department for a clean audit.

#### **2. Consider Approval of Annual Audit Report for Bastrop ISD**

Ashley Mutschink moved and Matthew Mix seconded to approve the 2015-2016 Annual Audit Report for Bastrop ISD as presented. President Allen asked for comments or questions. There being none, President Allen called for a vote.

MOTION CARRIED UNANIMOUSLY

#### **3. Annual Investment Policy Review and Approval of Resolution**

Mrs. Callahan reviewed the districts' Investment Policy and recommended no changes this year. She presented a Resolution of the Board Regarding the

Review of the Investment Program and asked the Board to consider approving the Resolution.

Ashley Mutschink moved and Billy Moore seconded to approve the Resolution of the Board Regarding the Review of the Investment Program as presented. President Allen asked for comments or questions. There being none, President Allen called for a vote.

MOTION CARRIED UNANIMOUSLY

**C. Personnel Report**

Information was provided to the Board. There was no discussion.

**D. Communications / Community Services Report**

There was no Communications / Community Services Report this month.

**E. Operations / Police Department Report**

There was no Operations / Police Department Report this month.

**4. Consent Agenda**

**A. Consider Approval of Minutes of October 18, 2016**

**B. Consider Approval of Bids**

**1. Apparel & Equipment for Extra-Curricular Activities 2016-05**

**C. Consider Approval of District Investment Report**

**D. Consider Approval of IMA Expense Report**

**E. Consider Approval of Revisions to TASB Policy FFA (LOCAL), FNAB (LOCAL), and FNG (LOCAL)**

**F. Consider Approval of General Fund Budget Amendment**

President Allen asked if any Board member wanted to pull any of the consent agenda items for discussion. There being none, President Allen asked for a motion. Ashley Mutschink moved and Glenn Peterson seconded to approve the following consent agenda items as presented: the minutes of October 18, 2016; all submitted proposals for Athletic Apparel and Equipment #2016-05; the District Investment Report for October 2016; the IMA Expense Report for October 2016; and the revisions to TASB Policy FFA (LOCAL), FNAB (LOCAL), and FNG (LOCAL) as presented.

**5. Action Items**

**A. Consider Changing the Date of the Regular December School Board Meeting**

Superintendent Murray stated that the district would already be out for the Christmas holiday on the third Tuesday of the month (regular board meeting date) and asked the Board to consider changing the date of the meeting to Tuesday, December 13, 2016.

Ashley Mutschink moved and Glenn Peterson seconded to change the date of the regular December School Board meeting to Tuesday, December 13, 2016. President Allen asked for comments or questions. There being none, President Allen called for a vote.

MOTION CARRIED UNANIMOUSLY

**6. Information Items**

**A. District Wide Calendar**

Information was provided to the Board. There was no discussion.

**B. Enrollment**

Information was provided to the Board. There was no discussion.

**7. Adjournment**

There being no further business, the meeting was adjourned at 6:58 p.m.